

PLANNING TASKS / ACTIVITIES	2023								2024								2025					
	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb
<b>1. INITIATE PLANNING &amp; FUNDING</b>																						
A. Execute Contract for Services																						
B. Receive Notice to Proceed																						
C. Discuss Purpose and Need for project with Sponsors																						
D. Initial Site Visit & Initial Project Map																						
E. Establish Reviewable Record																						
<b>2. PROBLEMS AND OPPORTUNITIES</b>																						
A. Develop Interagency Team and Cooperating (federal) Agencies.																						
B. Initiate consultation with THPOs																						
C. Conduct interdisciplinary planning team meeting, include field review																						
D. Develop Public Participation Plan																						
E. Conduct public meeting to obtain local input, including scoping																						
F. Conduct interagency team meeting, consider field tour																						
G. Develop and formally adopt Purpose & Need (P&N)																						
<b>3. SCOPING</b>																						
A. Develop Scoping Materials (NWPM 501.24/NWPH 601.24)																						
B. Develop Scope of EA/EIS (NWPM 501.35/NWPH 601.35)																						
C. Prioritize objectives/resource issues																						
<b>4. INVENTORY &amp; ANALYZE RESOURCES</b>																						
A. Compile inventory data; i.e. physical, ecological, economic, and social.																						
B. Develop support maps formatted for suitable use in final plan appendix.																						
C. Develop existing watershed hydrologic conditions summary																						
D. Develop existing conditions seepage and evaporative loss assessment																						
E. Develop benefits analysis framework with existing conditions parameters																						
F. Water (i.e. RUSLE2) and air quality models or applications to match P&N																						
G. Write draft applicable portions of Affected Environment Section (NWPM 501.36/NWPH 601.36)																						
H. Write draft existing conditions for H&H and economics																						
I. Continue consultation process																						
J. Initiate Cultural Resources investigations; Lit review, undertakings, APE																						
K. NRCS review of all EC models/analysis (RUSLE2, H&H, benefits, etc.) and draft reports listed above																						
<b>5. FORMULATE ALTERNATIVES</b>																						
A. Identify quality criteria																						
B. Develop reasonable strategies considering P&N, feasibility, effectiveness, and efficiency																						
C. Determine preferred strategies based on loss assessment; document those removed in screening report																						
D. Develop initially selected alternatives from preferred strategies																						
E. Develop impacted lands & resource summary, including geology offsite investigation																						
F. Public outreach - impacted landowner meetings (assume 2)																						
G. Revise alternatives																						
H. Identify utility locates at alternative site locations																						
I. Additional site surveys as needed to aid in design																						
J. Develop existing conditions CAD files, including Civil3D surface model																						
K. Basic AWM design (NRCS Irrigation requirements)																						
L. Additional project purposes design features																						
M. Update economics analysis with project details to determine benefits																						
N. Wetland delineation, functional scoring, and report (assume some locations, but not expansive)																						
O. Biological surveys and develop report (assume 2 river reaches)																						
P. Cultural resources review																						
Q. Conduct land ownership survey																						
R. Conduct public meeting to obtain local input																						
S. Write draft applicable portions of Alternatives Section (NWPM 501.37/NWPH 601.37)																						
<b>6. EVALUATE ALTERNATIVES</b>																						
A. Determine unavoidable adverse impacts and mitigation strategy for adverse impacts																						
B. Incorporate mitigation features in design & cost estimate, plus consider additional for EQ benefits (if applicable)																						
C. Calculate Physical (water quantity and quality) benefits/consequences																						
D. Determine Physical and Ecological (Soils, Habitat, Plant & Animals) benefits/consequences																						
E. Determine Social (including cultural resource) benefits/consequences																						
F. Calculate Economic benefits/consequences and write report																						
G. Determine cumulative effects and compliance/permits (as applicable)																						
H. Conduct public meeting to obtain local input																						
I. Complete Alternatives section with summary table of detailed description of 2 alternatives																						
J. Write draft applicable portions of Environmental Consequences (NWPM 501.38/NWPH 601.38)																						
K. Write draft Consultation, Coordination, and Public Participation section (NWPH 601.39)																						
<b>7. PREPARE WATERSHED PLAN</b>																						
A. Interdisciplinary team meeting, plus meet with sponsor to identify preferred alternative																						
B. Verify NEPA required is EA/EIS (NWPH 601.1)																						
C. Write draft applicable portions of Preferred Alternative Section (NWPM 501.40/NWPH 601.40)																						
D. Write draft References section (NWPH 601.41)																						
E. Write draft List of Preparers section (NWPH 601.42)																						
F. Write draft Distribution List (NWPH 601.43)																						
G. Write draft Index section (NWPH 601.44)																						
H. Prepare draft Appendices (NWPH 601.45)																						
I. Prepare draft plan for review (Culminate prior written sections to one document)																						
J. NRCS Interdisciplinary team reviews (State Staff and then NWMC) (NWPH 602.11)																						
K. Address NWMC comments and update Watershed Plan																						
L. Solicit and address public/agency comments (NWPH 602.20)																						
M. Prepare final Watershed Plan for Authorization																						

LEGEND	
<span style="background-color: red; color: white;">■</span>	All Projects
<span style="background-color: orange;">■</span>	All Projects: Work in Progress
<span style="background-color: lightgreen;">■</span>	Project 10-14: MILESTONE
<span style="background-color: green;">■</span>	Project 1-9: Work in Progress
<span style="background-color: lightgreen;">■</span>	Project 1-9: MILESTONE